

# IFEX 2026

1# IFEX 2026 — Timboel

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## Ringkasan 5W + 1H

- **What / Apa**

Pameran tahunan yang selalu diikuti Timboel

- **Where / Di mana**

ICE BSD City

- **When / Kapan**

5-8 Maret 2026

- **Who / Siapa**

- PIC Hall 9 (lama): Pak Arka — +62 851-7170-1115 (*diganti*)
- PIC Baru: Mr. Ghiffari — +62 831-7280-1649
- Link Email Notifikasi

- **Why / Mengapa**

Menunjukkan koleksi produk Timboel dan memasarkan produk ke buyer baru

- **How / Bagaimana**

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### “ Catatan Perintah Kerja

Untuk *perintah\_kerja* hanya membutuhkan: **apa, siapa, kapan**

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## Checklist Utama

☐ Melengkapi dokumen & berkas pameran

- [x] show preview
- [x] exhibitor profile
- [x] Electricity
- [x] Desain booth

- ☐ Membuat **Logo Timboel IFEX 2026** 3pcs
    - Link: Buat Logo Baru IFEX
  - ☒ Membuat konsep booth IFEX
    - ☒ (Pak Qirun) Buka area mock booth IFEX 2026 — **7 Februari 2025**
  - ☐ Checklist kebutuhan booth
  - ☒ (CANCEL) Opsi menarik staff museum untuk jaga booth
  - ☐ Mendaur ulang patung lama di gudang untuk IFEX (honey comb)
  - ☐ Membuat patung logam baru (Model 2025)
  - ☐ Membuat **Katalog Digital IFEX 2026**
  - ☒ Mengendakan makan bersama sebelum IFEX
- (delegasikan ke Bu Cicil)
- ☐ Buat SPB barang tanli IFEX untuk dibawa ke gudang
  - ☐ cetak working pass 25pcs
  - ☐ cetak Loading Letter + Truck pass
  - ☒ Cetak brosur 800 pcs (diterima tanggal 17 Feb)
  - ☐ Bikin kaos 105 pcs
  - ☐ Cetak kartu nama baru
  - ☒ Cetak QR Katalog Online (8 pcs diterima 17 feb)
  - ☒ Cetak lanyard Timboel (diterima 20 feb)
  - ☐ Membuat rompi crewbooth 20 pcs

## Transportasi Crew Booth

1. Crew berangkat 1 Maret via jalur kereta [x]

| No | Nama           |  |
|----|----------------|--|
| 1  | Margono (Lead) |  |
| 2  | Jianto         |  |
| 3  | Jordi          |  |
| 4  | Dayat          |  |
| 5  | Tedi           |  |
| 6  | Anas           |  |
| 7  | Dwi Wijaya     |  |
| 8  | Rahmat         |  |
| 9  | Haryadi        |  |
| 10 | Wakijo         |  |
| 11 | Bejo           |  |
| 12 | Reza           |  |
| 13 | Joko           |  |
| 14 | Heri           |  |
| 15 | Rohman         |  |

2. Crew berangkat 1 Maret by Fortuner [x]

|               |             |                        |  |
|---------------|-------------|------------------------|--|
| Keberangkatan |             | : Minggu, 1 Maret 2026 |  |
| Transportasi  |             | : Fortuner             |  |
| No            | Nama        |                        |  |
| 1             | Danang Suvi |                        |  |
| 2             | Sofia       |                        |  |
| 3             | Eka         |                        |  |
| 4             | Nurul       |                        |  |
| 5             | Naufan      |                        |  |

3. Crew pulang 5 Maret via jalur kereta [x]

|              |                |                       |  |
|--------------|----------------|-----------------------|--|
| Kepulangan   |                | : Kamis, 5 Maret 2026 |  |
| Transportasi |                | : Kereta              |  |
| No           | Nama           |                       |  |
| 1            | Margono (Lead) |                       |  |
| 2            | Jianto         |                       |  |
| 3            | Jordi          |                       |  |
| 4            | Dayat          |                       |  |
| 5            | Tedi           |                       |  |
| 6            | Anas           |                       |  |
| 7            | Dwi Wijaya     |                       |  |
| 8            | Rahmat         |                       |  |
| 9            | Haryadi        |                       |  |
| 10           | Wakijo         |                       |  |
| 11           | Bejo           |                       |  |
| 12           | Reza           |                       |  |
| 13           | Joko           |                       |  |

7. Marketing berangkat 3 Maret via jalur kereta [x]

|               |         |                        |  |
|---------------|---------|------------------------|--|
| Keberangkatan |         | : Selasa, 3 Maret 2026 |  |
| Transportasi  |         | : Kereta               |  |
| No            | Nama    |                        |  |
| 1             | Ari     |                        |  |
| 2             | Nyana   |                        |  |
| 3             | Hayang  |                        |  |
| 4             | Sales 1 |                        |  |
| 5             | Sales 2 |                        |  |
| 6             | Sales 3 |                        |  |

9. Crew berangkat 7 Maret naik kereta [x]

|               |                |                       |  |
|---------------|----------------|-----------------------|--|
| Keberangkatan |                | : Sabtu, 7 Maret 2026 |  |
| Transportasi  |                | : Kereta              |  |
| No            | Nama           |                       |  |
| 1             | Margono (Lead) |                       |  |
| 2             | Jianto         |                       |  |
| 3             | Jordi          |                       |  |
| 4             | Dayat          |                       |  |
| 5             | Tedi           |                       |  |
| 6             | Anas           |                       |  |
| 7             | Dwi Wijaya     |                       |  |
| 8             | Rahmat         |                       |  |
| 9             | Haryadi        |                       |  |
| 10            | Wakijo         |                       |  |
| 11            | Bejo           |                       |  |
| 12            | Reza           |                       |  |
| 13            | Joko           |                       |  |
| 14            | Mahasiswa 1    |                       |  |
| 15            | Mahasiswa 2    |                       |  |
| 16            | Mahasiswa 3    |                       |  |

#### 11. Crew Pulang 9 Maret by Kereta

|              |                |                       |  |
|--------------|----------------|-----------------------|--|
| Kepulangan   |                | : Senin, 9 Maret 2026 |  |
| Transportasi |                | : Kereta              |  |
| No           | Nama           |                       |  |
| 1            | Margono (Lead) |                       |  |
| 2            | Jianto         |                       |  |
| 3            | Jordi          |                       |  |
| 4            | Dayat          |                       |  |
| 5            | Tedi           |                       |  |
| 6            | Anas           |                       |  |
| 7            | Dwi Wijaya     |                       |  |
| 8            | Rahmat         |                       |  |
| 9            | Haryadi        |                       |  |
| 10           | Reza           |                       |  |
| 11           | Joko           |                       |  |
| 12           | Sofia          |                       |  |
| 13           | Eka            |                       |  |
| 14           | Nurul          |                       |  |
| 15           | Hayang         |                       |  |
| 16           | Ari            |                       |  |
| 17           | Nyana          |                       |  |
| 18           | Naufan         |                       |  |
| 19           | Sales 1        |                       |  |
| 20           | Sales 2        |                       |  |
| 21           | Sales 3        |                       |  |
| 22           | Mahasiswa 1    |                       |  |
| 23           | Mahasiswa 2    |                       |  |
| 24           | Mahasiswa 3    |                       |  |

### 13. Crew pulang 9 Maret by Fortuner

|              |             |                       |  |
|--------------|-------------|-----------------------|--|
| Kepulangan   |             | : Senin, 9 Maret 2026 |  |
| Transportasi |             | : Fortuner            |  |
|              |             |                       |  |
| No           | Nama        |                       |  |
| 1            | Danang Suvi |                       |  |
| 2            | Wakijo      |                       |  |
| 3            | Bejo        |                       |  |
| 4            | Rohman      |                       |  |
| 5            | Heri        |                       |  |

## Transportasi Fuso

1. Fuso loading barang di gudang Timboel tanggal 27 Februari.
2. Berangkat sampai ICE BSD tanggal 2 Maret pagi hari pukul 04:00.
3. Rencana armada 2 Fuso Bak Buka, 2 Fuso Bak Biasa.

## Checklist Booth

- ☒ Booth
  - ☒ Karpas (Akan dicek Mbak Sulis 4 Februari 2026)
  - ☐ Crosscheck karpas
  - ☐ Kain penutup (Akan dicek Mbak Sulis 4 Februari 2026)
  - ☐ Ganti tali tamper
- ☒ Menghitung kebutuhan karpas & kain penutup
- ☒ Pustek:
  - ☒ pustek tanli dipilih dan dibawa ke gudang
  - ☒ pustek disebelah utara (dibagian belakang) diturunkan
  - ☒ buat pustek baru
- ☒ Pesan kaos tim display
- ☒ Pesan rompi tim display
- ☐ Cetak kartu nama
- ☐ Lemari kotak-kotak di Tanli dibawa untuk IFEX
- ☐ Cek sisa pipa untuk klem
- [ ]



### Contoh checklist

(confirm design, model kecil, DP, produksi model)

# Catatan Keputusan

## Laporan Hasil IFEX

1. Total penjualan OTS Rp120.602.000
2. Total quotation Rp3.903.979.440

## Meeting 17-02-2026

1. Kondisi Booth
  - Booth T-Kanan sudah diisi
  - Masih kurang : T-Kiri bagian tengah
  - Rencana : T-Kanan display full
2. Masukan Mbak Sofi
  - Display jangan sering diganti-ganti (mbak sofie perlu tau posisi display yang fix)
  - Pouncing Panther Mirror tetap diteruskan
  - Barang yang error :
    - Dikomunikasikan dengan marketing
    - Dibuatkan OL baru atau dikembalikan ke supplier
  - Produksi sering ada error → jika salah, minta supplier ganti barang sesuai dengan OL
3. Tanggapan Mas Naufan :
  - Aluminium Pouncing Panther Mirror bisa dikejar, tapi base nya agak lama
  - Pouncing Panther Mirror akan diusahakan
  - Jika ada kesalahan → langsung minta yang sesuai ke supplier
4. Kesimpulan
  - Produk yang salah harus ada dokumen tertulis
5. Persiapan Display & Teknis Lapangan
  - Mas Magis & Mbak Sofi : persiapan untuk display di ICE BSD
  - Ukuran logo Timboel
    - Tinggi 80 cm
    - Tulisan saja (tanpa gambar)
  - Karpet, lampu, pustek untuk display sudah ada
  - Klem sudah dibeli - estimasi datang tanggal 21/02/2026
  - Teknis display oleh Mas Naufan - Koordinasi dengan Pak Heri
  - Rak terasering :

- Harus yang gampang dipasang
  - Mas Naufan ketemu Pak Margono untuk bahas rak terasering
  - Wire mesh di booth untuk menggantung wall deco
6. Logistik & Barang yang Harus Dibawa
- Alat pendirian stand : crate masuk ke fuso
  - Barang yang wajib dibawa :
    - Alat Tulis
    - Makanan
    - Perkakas
    - Alat Kebersihan
    - Tong Sampah (penting)
  - Catatan : di booth tidak ada akses tempat sampah langsung
7. Keuangan
- Dana berkembang untuk pembayaran IFEX masih perlu tambahan
  - Budget IFEX : 1 M
  - Pembayaran booth masih kurang Rp 100.680.000
8. Transport & Konsumsi Tim
- Mas Magis berangkat :
    - 1 Maret 2026, Malam
    - Cari tiket kereta sleeper
    - Berangkat dari Stasiun Jogja
  - Supply makanan :
    - Rencana bawa pakai cooler box - ditaruh di Fortuner
  - Request Mas Magis untuk IFEX
    - Permen Jahe
    - Kopi Bali
    - SKM
9. Sales
- Sales 2 orang :
    - Dana
    - 1 orang lagi belum

## Tambahan Crew Booth (diputuskan 27 Februari 2026)

1. Febri Maudin
2. Umarul Ihsan
3. Sandi Pratama
4. Agus Andrianto
5. Destiyanto Haryono

Transportasi seluruh crew booth tambahan menggunakan kereta yang sama dengan crew lainnya.

# (CANCEL) 12-02-2026 Magis & Margono Dinding Tembok IFEX (VETO tim Marketing)

- Bagian mbolong di rak karena baut digergaji memanjang supaya rapi. Hasil potong gergaji dibaawa untuk tambahan tutup



- Hanya tembok T-Kanan yang diberi plywood, sisi T-Kiri bukaan rangka saja





## 07-02-2026 Mas Magis & Mbak Sofia

- Penempatan logo di T Kanan
- Lebar logo 4 meter
- Depan U bagian kanan diisi standing logo
- Daerah U dikasih wall deco
- Bagian storage diberi space 1 meter untuk sirkulasi, sehadap sama pintu
- Penghubung T Kiri dan T Kanan diberi loket untuk transfer dokumen, lokasi di sebelah storage
- T kiri diberi :
  - Hanging (extend)
  - Level/layer tinggi 2 meter (jarak tepi level dibuat sama)
  - Tempat untuk taruh dokumen dari mas ari (mas ari di T kanan) - ukuran : lebar 1 kali tray, panjang 3 kali tray (tray perlu diukur dulu)
- T Kanan diberi :
  - Wall Deco
  - Logo
  - Office (mas ari)
- Mas Magis buat design untuk shelving
- Mbak Sofia & Pak Joko design layout pustek

## 06-02-2026 Meeting Marketing

- Membuat logo dan tulisan "TIMBOEL" tinggi 1 meter dengan warna merah yang terbuat dari akrilik
- Foto produk baru maksimal pada tanggal 20 Januari 2026
- Skema transportasi untuk PP menggunakan fortuner dan kereta
- Cari 2 Sales (coba hubungi mas Arsa Museum)
- Mas Magis, Bu Ani dan Wangi menginap dari tanggal 2-8 Maret di Hotel Santika

## 4-2-2026 Kru Tambahan dari UNESA (yogi, levi, ilham)

- Opsi Berangkat dan pulang : Berangkat pas bongkar (berangkat 7 Maret malam, agar tanggal 8 pagi sampai BSD. Crew istirahat, tim UNESA menonton pameran.

## 02-02-2026

- Mengambil listrik **6A x 2 unit** — *sudah terkonfirmasi*
- 

## 28-01-2026 — Estimasi Kebutuhan Kru

**PIC: Pak Qirun & Mas Margono**

### Kru Loading In / Loading Out

1. Margono (Lead)
2. Jianto
3. Jordi
4. Dayat
5. Tedi
6. Anas
7. Dwi Wijaya
8. Rahmat
9. Haryadi
10. Wakijo
11. Bejo
12. Reza
13. Joko

### Tambahan Kru Marketing

1. Naufan

2. Hery
  3. Rohman
- 

# Technical Meeting

- [Link Materi TM](#)

## Post Technical Meeting — 27 Januari 2026

- Tim marketing & kru booth menginap di **Regentown A2/08**  
(sudah ter-booking 2-9 Maret 2026)
  - Bu Ani, Mas Magis, dan Wangi menginap di hotel  
(hotel masih dicariikan)
  - Vivi tidak ikut → potensi digantikan **Tyas**  
(jika tidak mengganggu jadwal proyek)
- 

## Badge Booth (Jatah: 12 pcs)

- [x] Mas Magis — Direktur & Sales
- [x] Bu Ani — Komisaris
- [x] Wangi Bunga
- [x] Nyana — Sales
- [x] Arie — Sales
- [x] Naufan — Mandor Booth & Sales
- [x] Eka — Admin, Dokumentasi, Konsumsi
- [x] Rohman — OB
- [x] Heri — Kelistrikan & OB
- [x] Nurul — Konsumsi, Sales, Keuangan
- [x] Danang Suviyanto — OB & Operasional
- [x] Hayang — Sales

→ **Butuh tambahan badge: 3 pcs**

- [x] Sofia — Sales
  - [x] Kalih - Sales
  - [x] Graciella - Sales
-

# Kesimpulan Penginapan

## Regentown

- Crew pameran (5-8 Maret)
- Crew display: **17 orang**
- Total personil saat loading (2-4 & 8 Maret): **25 orang**

## Hotel (1 kamar / 3 orang)

- Bu Ani
  - Magistyo
  - Wangi
- 

## Skenario Keberangkatan

- **1 Maret malam (17.00)**  
Tim display + 3 sales (Sofia, Eka, Nurul)
  - **3 Maret malam (19.00)**  
Tim marketing (Arie, Nyana, Tyas, Hayang + 3 sales tambahan)
  - **1 Maret malam via kereta luxury**  
Mas Magis, Bu Ani
- 

## Diskusi & Keputusan Tambahan

### 5-1-2025 (13.30)

- Sofi menanyakan ketersediaan rumah tambahan di Regentown  
→ Keputusan tanggal **6-1-2025**

### 26-12-2025

- Personil IFEX bertambah 2: **Vivi & Wangi**

- ☒ Eka kirim product knowledge ke Magis
  - ☐ Vivi magang di Tanli
  - ☐ Sofia koordinasi dengan Vivi
- 

# Desain Kaos dan Rompi Crew

Desain kaos

# T-SHIRT IFEX 2026







# T-SHIRT IFEX 2026





# TIMBOEL

*Art Gallery*

# TIMBOEL



# ROMPI CREW BOOTH



# Jadwal Pelaksanaan IFEX

## Pra-Event

- **27 Feb 2026**
  - Loading barang
  - Truk berangkat ke Jakarta
- **1 Mar 2026**
  - Crew berangkat
- **2 Mar 2026**
  - Check-in
  - Unloading
  - Booth build-up
- **3-4 Mar 2026**
  - Build-up
  - Display
  - Instalasi listrik
  - Koordinasi

## Event

- **5 Mar 2026** — Opening
- **6-7 Mar 2026** — Event berjalan

## Pasca-Event

- **8 Mar 2026**
  - Closing
  - Dismantling booth & listrik
  - Loading truk
- **9 Mar 2026**

- o Dismantling lanjutan (maks. 07.00)



Tangerang, 18 Februari 2026

Kepada  
Chief Security  
Operation Department  
Chief Engineering  
ICE

**Perihal: Loading in / out Barang**

Dengan hormat,

Diberitahukan bahwa pihak di bawah ini akan melakukan loading in/out barang untuk "IFEX 2026" di Indonesia Convention Exhibition dengan detail sebagai berikut:

Nama Acara : **IFEX 2026**  
Tempat : Exhibition Hall 1 – 10 & Nusantara Hall  
Waktu Marking : Minggu - Senin, 1 – 2 Maret 2026 **start at 08.00 WIB**  
Waktu Loading : Selasa - Rabu, 3 - 4 Maret 2026 **start at 08.00 WIB**  
Waktu Acara : Kamis - Minggu, 5 - 8 Maret 2026  
Waktu Dismantle : Senin, 9 Maret 2026 **until 22.00 WIB**  
Gate Masuk & Keluar : **Loading Gate Hall 3A & Bonded serta Loading Gate Hall 1 & 5**  
Penanggung Jawab : Bpk. Rizki Pahrudi (0856-9190-8070)

Surat ini digunakan sebagai ijin keluar masuk barang untuk kebutuhan "IFEX 2026" Kendaraan loading wajib menunjukan surat loading **HARDCOPY** kepada petugas saat masuk loading dock. ICE tidak bertanggung jawab untuk keamanan barang-barang acara, mohon selalu dijaga oleh setiap pemilik barang dan penyelenggara acara.

Demikian kami sampaikan kepada Bapak/Ibu, atas perhatian dan bantuan yang telah diberikan kami ucapkan terima kasih.

Disiapkan Oleh,

  
**Sila Saktiana**

Asst. Director of Sales

  
**Algamar Idris**

Operation FB Director

Mengetahui,

  
**Maria Sita Widiyanti**

Finance & Accounting Manager

- Crew check-out
  - Perjalanan kembali ke Yogya
- 

# Lampiran (Opsional)

## Loading Letter



Tangerang, 18 Februari 2026

Kepada  
Chief Security  
Operation Department  
Chief Engineering  
ICE

**Perihal: Loading in / out Barang**

Dengan hormat,

Diberitahukan bahwa pihak di bawah ini akan melakukan loading in/out barang untuk "IFEX 2026" di Indonesia Convention Exhibition dengan detail sebagai berikut:

Nama Acara : **IFEX 2026**  
Tempat : Exhibition Hall 1 – 10 & Nusantara Hall  
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Waktu Acara : Kamis - Minggu, 5 - 8 Maret 2026  
Waktu Dismantle : Senin, 9 Maret 2026 **until 22.00 WIB**  
Gate Masuk & Keluar : **Loading Gate Hall 3A & Bonded serta Loading Gate Hall 1 & 5**  
Penanggung Jawab : Bpk. Rizki Pahrudi (0856-9190-8070)

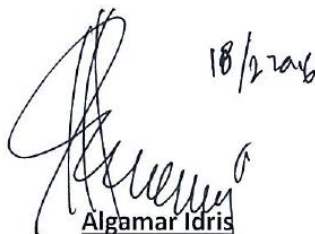
Surat ini digunakan sebagai ijin keluar masuk barang untuk kebutuhan "IFEX 2026" Kendaraan loading wajib menunjukkan surat loading **HARDCOPY** kepada petugas saat masuk loading dock. ICE tidak bertanggung jawab untuk keamanan barang-barang acara, mohon selalu dijaga oleh setiap pemilik barang dan penyelenggara acara.

Demikian kami sampaikan kepada Bapak/Ibu, atas perhatian dan bantuan yang telah diberikan kami ucapkan terima kasih.

Disiapkan Oleh,

  
**Sila Saktiana**

Asst. Director of Sales

  
**Algamar Idris**

Operation FB Director

Mengetahui,

  
**Maria Sita Widiанти**

Finance & Accounting Manager

Bukti Pemesanan Hotel Mas Magis, Wangi,  
bu Ani



## Voucher Confirmation

**Itinerary ID**  
**IFEX 26 - #0052**

### **Santika ICE BSD City**

Indonesia Convention Exhibition,  
Jl. BSD Grand Boulevard, Pagedangan,  
Kec. Pagedangan, Kabupaten Tangerang,  
Banten 15339

**Check-in**  
2 March 2025  
14:00

**Check-out**  
8 March 2025  
12:00

### **Booking Details**

| No. | Room Type   | Guest(s)                                | Guest(s) per Room | Include Breakfast |
|-----|-------------|-----------------------------------------|-------------------|-------------------|
| 1   | Deluxe Room | Magistyo Raharjo<br>Wangi Bunga Raharjo | 2 Adult(s)        | Yes, 2 person(s)  |
| 2   | Extra Bed   | Ani Faiqoh                              | 1 Adult(s)        | Yes, 1 person(s)  |

### **Special Request**

King Bed, No Smoking

### **Policy**

- This reservation is non-refundable and non-changeable
- This reservation status is **confirmed**, you may present this once process check-in at the hotel (paperless)
- The facilities that we mentioned on our website is included in this reservation

For any questions, you can reach out us on  
Whatsapp +62 851-1103-6157 / Email [admin@ifex-hospitality.com](mailto:admin@ifex-hospitality.com)

# Technical Regulation



# General Requirement

Dyandra Promosinda  
Indonesia Furniture & Craft Association (HIMKI)



## General Requirements

- It is forbidden to use ceilings, walls, pipes, or wires of the venue as supports for booth construction.
- It is forbidden to work directly on ceilings, pillars, doors, windows, glass, partitions, lights, and floors of the venue.
- It is not allowed to use equipment like: paint, nail, thumbnail, screw, pins, glue, etc. that may damage the floor, walls, furniture and other facilities of the venue. Any damage caused by exhibitors must be borne entirely for repair cost.
- Accesses to fire-fighting equipment such as fire hydrants, fire extinguishers, water sprinklers, fire alarms, smoke detectors and other evacuation signs must not be covered or blocked by booth construction or decoration.
- Exhibitor who wish to build a double decker booth minimum size 100m2

[www.ifexindonesia.com](http://www.ifexindonesia.com)

Dyandra Promosinda  
Indonesia Furniture & Craft Association (HIMKI)



## General Requirements

- Exhibitors must finalize all payments before 1 February 2026 (booth space) and submit compulsory operational forms to receive an Admission Pass.
- During the exhibition period, the allowed dress code is strictly business attire. Slippers, shorts, singlets or any other attires considered inappropriate will NOT be admitted.
- Smoking is STRICTLY PROHIBITED inside the exhibition halls, stairwells, or in the elevator, lobbies, or venue building. If violated will be fined IDR 2.000.000,-.



[www.ifexindonesia.com](http://www.ifexindonesia.com)

# Special Booth Regulation



## SPECIAL DESIGN BOOTH



The exhibitor appoints their own booth contractor to design and construct the booth. In such cases, the organizers only provide space. All special booth designs must be approved by the Organizer via the Hall Coordinator.



## Special Design Booth Regulation



### General Requirements:

- Organizer does not provide paneling wall (such as side & back wall), carpet, electricity & lighting. Exhibitor must provide their own construction (side & back wall) and lighting. It is forbidden to use other exhibitors' construction.
- The backside of booth construction must be well-finished or well-covered.
- Exhibitors are required to use pots as planting media for live plants inside the exhibition area.
- Structure of booth construction may not exceed the allocated space area. Projections, including exhibits, signs, floral decoration and furnishings into the gangway are strictly prohibited.
- If exhibitors use glass materials, the materials must be approved first by the Organizer. The edges of the glass have to be blunt and covered to prevent any injuries.
- It is forbidden to use plastic rope or cable to tie or attach heavy components.
- Any use of water for decoration purposes must be reported to the organizer.

## Special Design Booth Regulation

### Booth Dimension Regulation

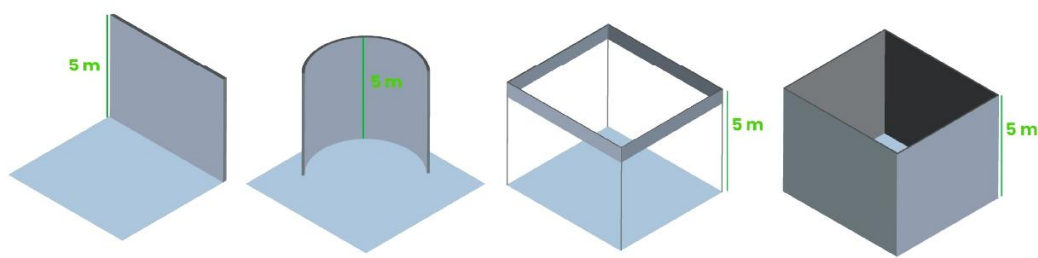
| Booth Area             | Minimum Height | Maximum Height | Maximum Weight |
|------------------------|----------------|----------------|----------------|
| First Area Hall 1 -10  | 5 m            | 5 m            | 2000 kg / m2   |
| Second Area Hall 1 -10 | 2,5 m          | 5 m            |                |
| Nusantara Hall         | 4 m            | 4 m            | 800 kg / m2    |
| Pre-Function Area      | -              | 3 m            |                |

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## Special Design Booth Regulation

### Booth Dimension Regulation

- All the booths located in the **First Area** must have a height of 5 meters and be constructed with a special design.
- Please coordinate details, drawings, and specifications with the organizer beforehand, subject to approval.

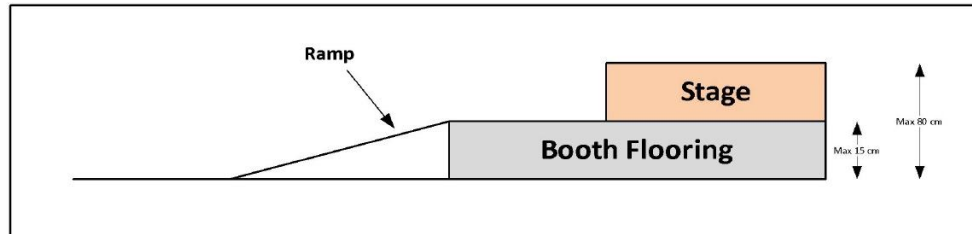


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## Special Design Booth Regulation

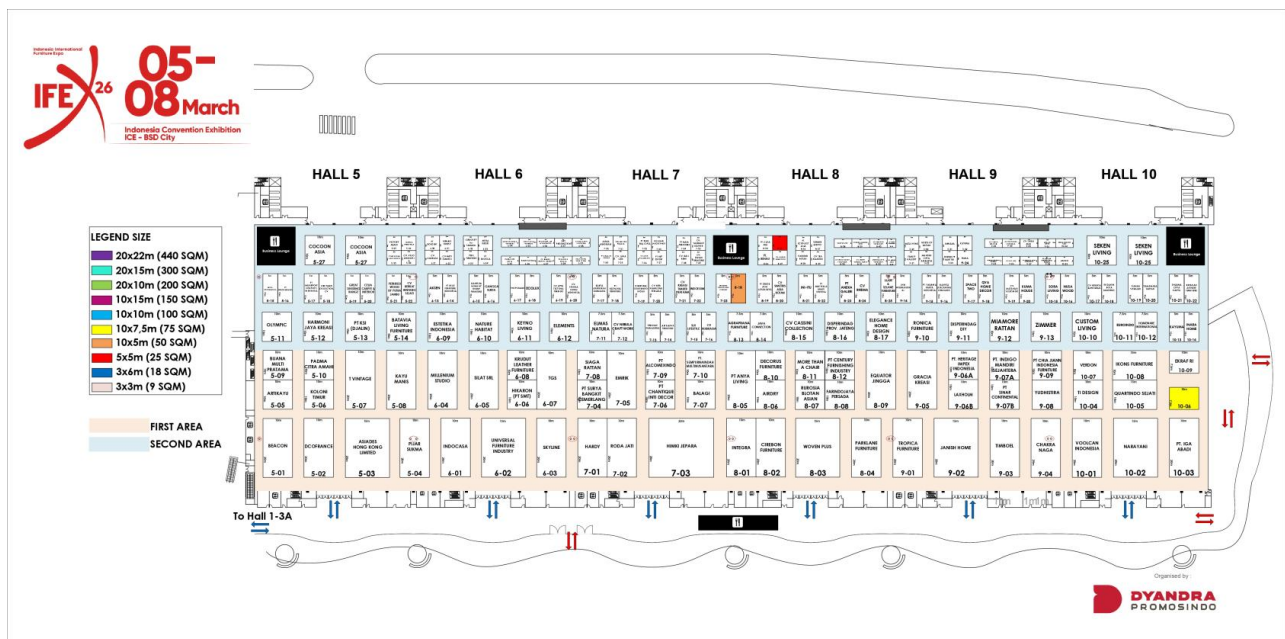
### Flooring Construction

- Participants are required to apply carpet before constructing the booth
- Maximum height for flooring booth is 15cm
- For participants who have high flooring, these participants are required to install ramps
- Participants are required to cover the flooring of the booth with carpet or plywood.
- When installing flooring, please pay attention to the cable lines, power cables, so that no cables are crushed by flooring

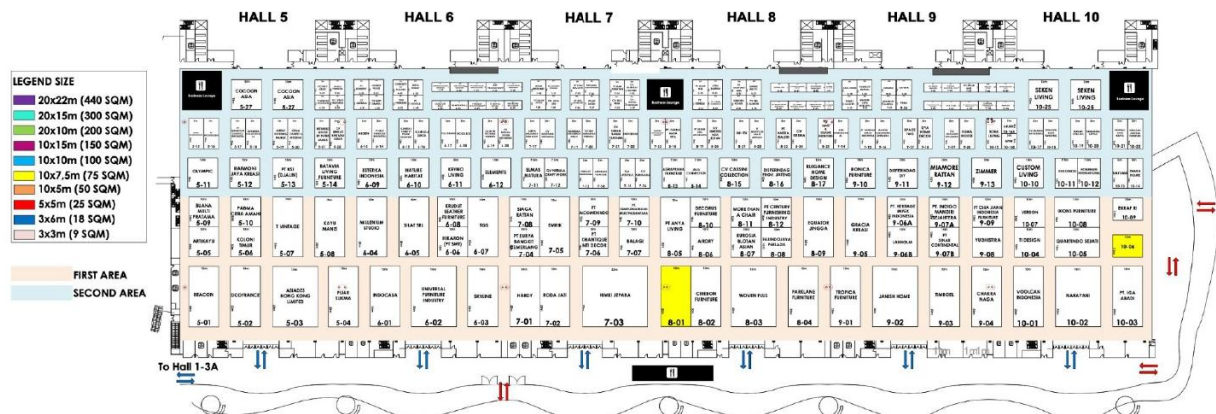


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## Denah Hall IFEX 2026

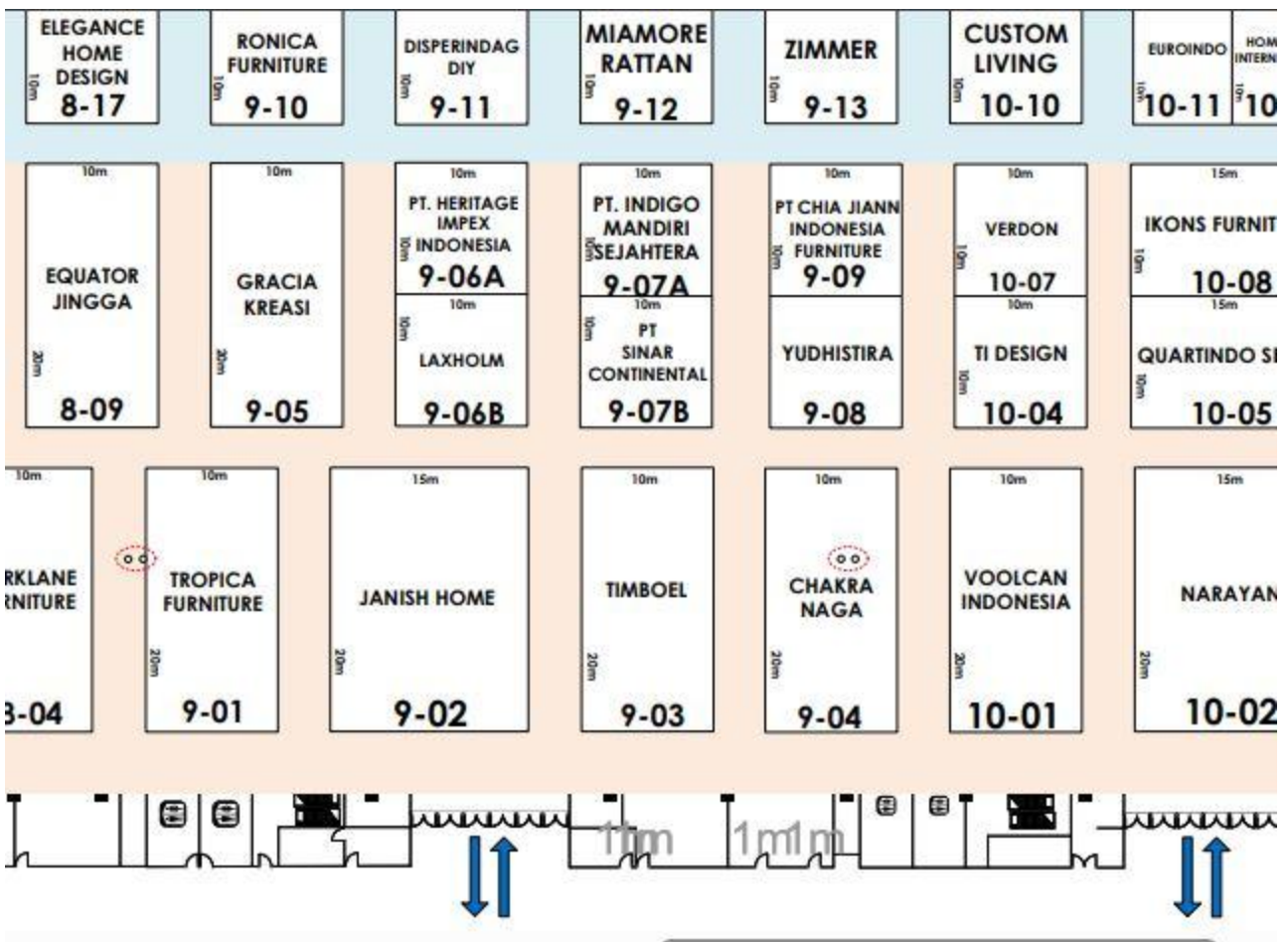


Update 30 Januari 2026



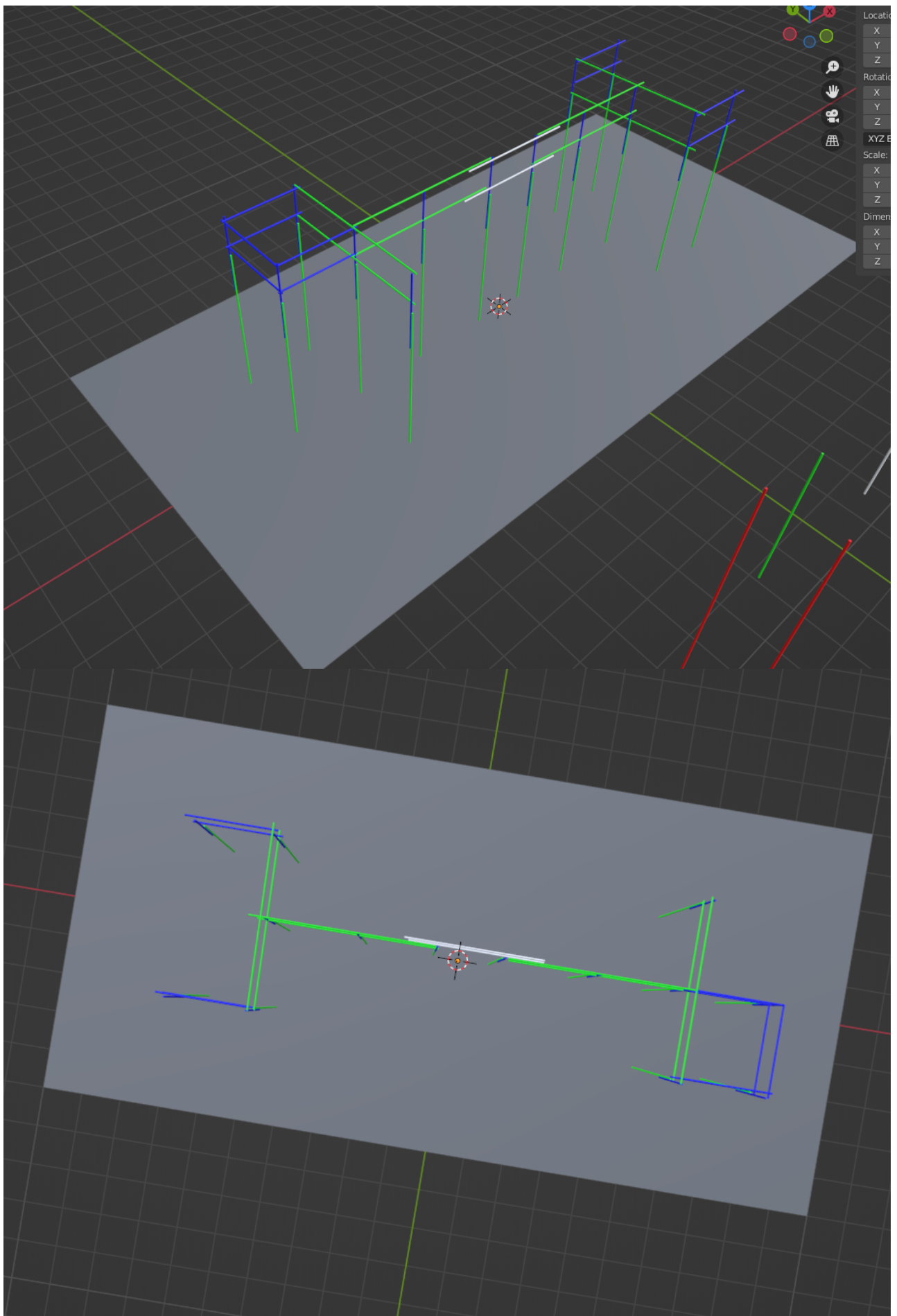
As of 1 January 2026  
[www.ifexindonesia.com](http://www.ifexindonesia.com)

Organized by:  
**DYANDRA PROMOSINDO**



# Draft Layout Booth Timboel





# Loading & Safety Regulation

Dyandra Promosindo  
Indonesia Furniture & Craft Association (HIMKI)



## Loading Rules and Regulation

- HARD COPY Loading Letter upon Loading process is a MUST
- Bring valid ID Card (KTP/SIM)
- Please always wearing Working Pass during Setup and Dismantling  
[IFEX26-WORKING PAS.pdf](#)
- Working passes can be printed by the contractor in A5 size.
- Upon loading, please wearing neat, safety and presentable outfit with shoes
- No smoking, eating, sleeping and drinking (except mineral water) inside venue except from the designated smoking area (i.e. Loading Dock)
- Truck must display an A3 size for Truck Pass on the front during loading.

[www.ifexindonesia.com](http://www.ifexindonesia.com)



Dyandra Promosindo  
Indonesia Furniture & Craft Association (HIMKI)



## Safety Regulation

PPE (Personal Protective Equipment) is a mandatory requirement. All contractor personnel are obliged to apply/use PPE during the set-up and breakdown period. Required PPE includes a helmet, gloves, boots/shoes, and the contractor's uniform. All exhibition participants are required to provide a fire extinguisher (APAR) within their respective booth area throughout the event. Contractors are **strictly prohibited** from entering the exhibition area without PPE (Personal Protective Equipment)



[www.ifexindonesia.com](http://www.ifexindonesia.com)



## Safety Regulation

The following items are not allowed into the event:

- Knives or other sharp objects
- Flammable materials, explosives, petrol, dangerous gasses (including gas-filled balloons) or highly inflammable substances
- Temporary electrical fittings

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# Electricity Regulation



## Booth Electricity

All electricity sources are provided and installed by the official contractor. Exhibitors must order electricity needs to the organizer by submitting **electricity requirement forms**.

### SET-UP & DISMANTLING

| NO | ELECTRICITY POWER             |
|----|-------------------------------|
| 1  | 2 A / 1 ph / 220 V / 440 Watt |
| 2  | 4 A / 1 ph / 220 V / 880 Watt |

### SHOWDAYS

| NO | ELECTRICITY POWER                 |
|----|-----------------------------------|
| 1  | 2 A / 1 ph / 220 V / 440 Watt     |
| 2  | 4 A / 1 ph / 220 V / 880 Watt     |
| 3  | 6 A / 1 ph / 220 V / 1.320 Watt   |
| 4  | 16 A / 1 ph / 220 V / 3.520 Watt  |
| 5  | 20 A / 1 ph / 220 V / 4.400 Watt  |
| 6  | 32 A / 1 ph / 220 V / 7.040 Watt  |
| 7  | 16 A / 3 ph / 220 V / 10.560 Watt |
| 8  | 32 A / 3 ph / 220 V / 21.120 Watt |

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## Electricity Regulation

- The only permitted electrical source is from the venue. **Exhibitors are prohibited from using power generators for power sources.**
- For special design booths: Official contractors will only install electricity from the venue's main panel to the booth. **The booth contractor shall be responsible for other electricity installations within the booth.**
- Please use grounding for a stable voltage and frequency, the organizer will not be responsible for damages caused by unstable voltage.
- Electricity material must be using **SNI (Indonesian National Standard)** cables.
- Please locate the circuit breaker (MCB) in a visible and accessible location.
- Any additional electrical power or additional goods exhibition will be installed when the payment has been paid off.

[www.ifexindonesia.com](http://www.ifexindonesia.com)

## Truck & Pickup Regulation

### TRUCK FLOW DURING BUILD-UP PERIOD



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*\*Subject to Change*

## Sample Truck Pass





# TRUCK PASS

## HALL 5 - 10 FIRST AREA

2 - 4 March 2026 &  
8 March 2026

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## Parking Fee & Regulation



### Parking Regulation

- Truck parking at **Bonded Warehouse Parking** are free of charge
- Private Car and Motorcycle parking fee is Rp. 5.000,-/hour
- ICE BSD will provide Flat Parking Counter on site for Private Cars and Motorcycle
- Flat Parking Rates as below:
  - Motorcycles : IDR 15.000 / Entry
  - Private Cars : IDR 25.000 / Entry

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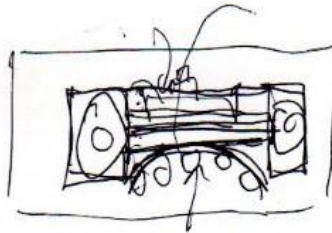
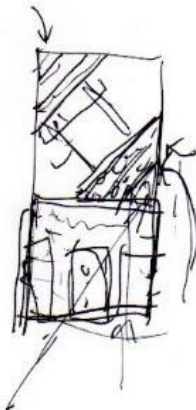
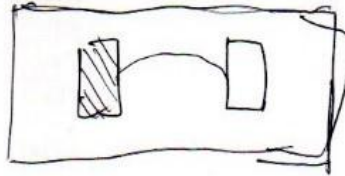
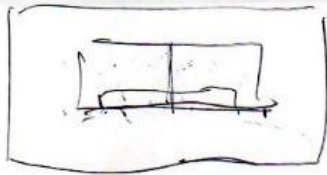
## Hasil Diskusi IFEX

Rapat 28 November 2025 - Tanli

# Booth IFEX

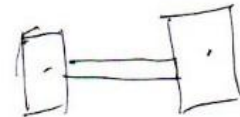
- Office: 2 meja + 2 kursi
- Lounge: 2 set meja
- Storage: kemungkinan dibagi untuk storage

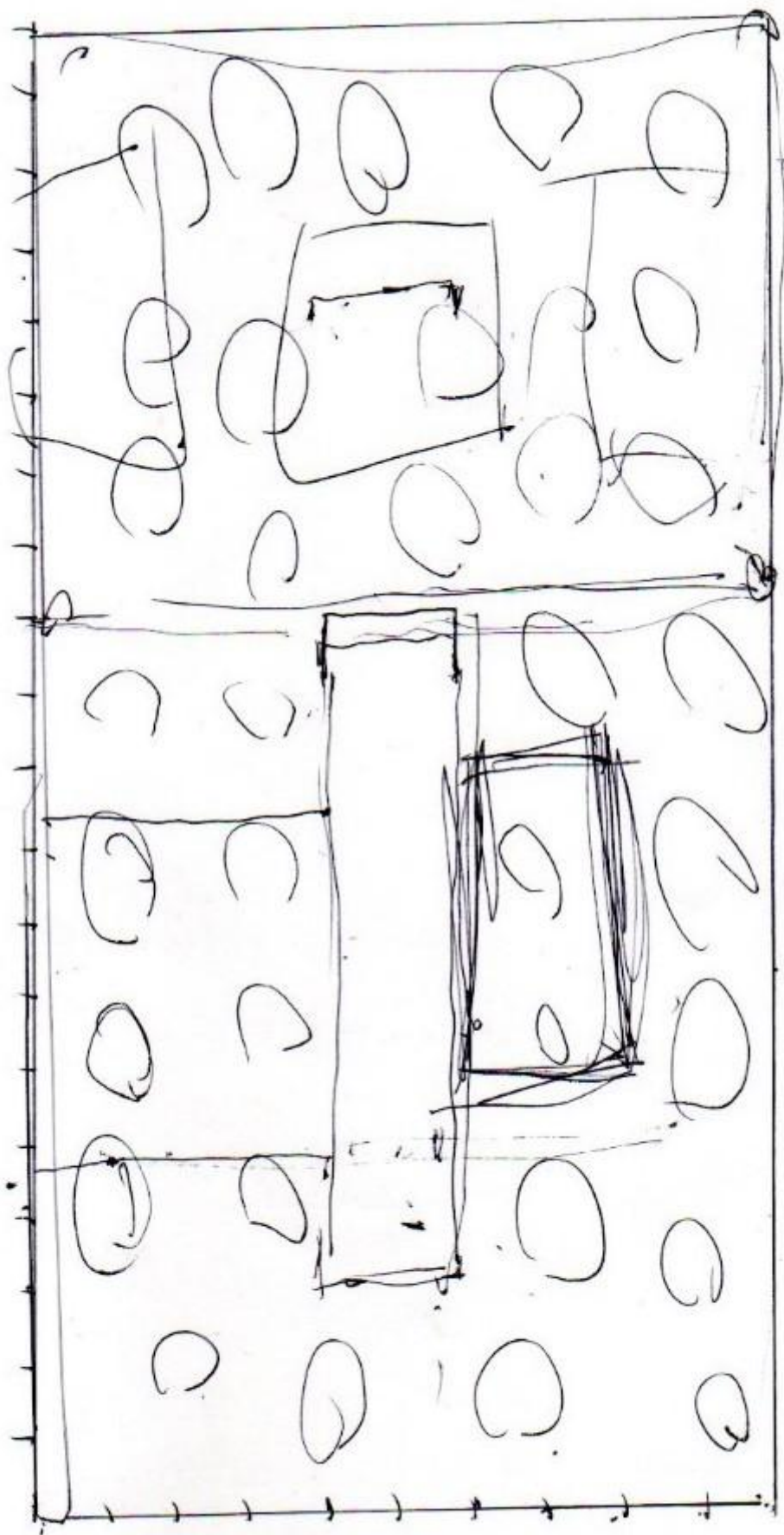
## Draft Sketch Layout



90 x 10

- Office → 2 meja-kursi 2
- Lounge → 2 meja Besar
- Storage →
- ~~•~~





Q

to

# Display

- Logo Timboel baru untuk booth
- Model display patung: bar / memanjang
- Pot:
  - Model terasering
  - 20–30 model
  - Pot besar & kecil
  - Model baru
- Hanging:
  - Opsi tiang melingkar / hexagonal untuk memudahkan penataan

## Catatan Teknis

- Cek dokumentasi IFEX 2025 (PIC: Nyana)
- Estimasi listrik booth 400 m<sup>2</sup>:
  - Minimal 2200 watt
  - Lampu sorot: 120 pcs
  - LED TV: 1
  - Printer: 1
  - Dispenser: 1

# PERihal Teknis Booth dan Tingkat Kesulitan Pemasangan

- Mas Margono dan Pak Qirun menyatakan tingkat kesulitan pemasangan boothnya cukup tinggi
  - Akurasi pemasangan harus tinggi
    - tegak lurus pipa bisa menentukan apakah tembok bisa dipasang atau tidak
  - Perlu mengingat banyak hal sehingga titik kegagalannya banyak
    - posisi sambungan pipa harus benar sesuai dengan bentuk dinding

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### “ Contoh Lampiran

Foto, 3D model, gambar lapangan, PDF

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Revisi #118

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Diperbaharui 28 April 2026 07:09:00 oleh eka.nur